

**Minutes of a Meeting of the Joint Strategic Committee of  
Adur District and Worthing Borough Councils**

**QEII Room, Shoreham Centre, Shoreham-by-Sea**

**Tuesday 9 January 2018**

Councillor Neil Parkin (Chairman)

**Adur District Council:**

Councillor Angus Dunn  
Councillor Brian Boggis  
Councillor Emma Evans  
Councillor Carson Albury  
Councillor David Simmons

**Worthing Borough Council:**

Councillor Daniel Humphreys  
Councillor Kevin Jenkins  
Councillor Edward Crouch  
Councillor Diane Guest  
Councillor Heather Mercer  
Councillor Val Turner

\*Absent

**Other Members Present**

Worthing Borough Council:- Councillor Rebecca Cooper

**JSC/078/17-18      Declarations of Interest**

There were no declarations of interest.

**JSC/079/17-18      Minutes**

**Resolved** that the minutes from the Joint Strategic Committee meeting held on 5 December, be approved as an accurate record and signed by the Chairman.

**JSC/080/17-18      Public Question Time**

There were no public questions.

**JSC/081/17-18      Items Raised Under Urgency Provisions**

There were no items raised under urgency provisions.

**JSC/082/17-18      Delivering Platforms for our Places: Progress Report June -  
December 2017**

Before the Committee was a report by the Chief Executive, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these Minutes as Item 5.

Before the Committee was the second, 6 monthly, report on the Councils' Implementation of *Platforms for our Places*, which (along with the Progress Report at Attachment A) outlined the progress made and challenges experienced during the period June - December 2017.

Members noted that there continued to be real progress on many of the 135 commitments made by the Councils with 14 now being completed, many in progress and only one identified as 'red' (having significant difficulties in implementation).

An overview of the Councils progress was provided in paragraph 4.2 of the report, identifying the significant progress made on prominent commitments in each of the five platforms.

The Director for the Economy updated Members in relation to Stagecoach. The Committee noted that Stagecoach had appointed agents who were working with the Council on the viability of the existing site i.e. the Bus Station and on the alternative site, Decoy Farm. Officers were looking at Decoy Farm in much more detail, to determine how quickly a site could be brought together which was capable of delivering Stagecoach's needs. The Committee were advised that additional capacity may be required in order to provide the project management focus which had been given to other major schemes.

Adur Members acknowledged the outstanding work conducted by Officers in order to get the Adur District Council Local Plan approved at Full Council on the 14 December 2017.

The issue of empty homes in the District of Adur was raised by a Member who requested a greater focus on identification and bringing them back into use. It was noted that the Councils had had significant success in bringing empty homes back into use and Officers were requested to share the number of Adur Homes brought back into use with the Committee.

A Member sought clarification of the timeline for delivering the Public Health Strategy (PHS) and challenged the level of progress made in regards to the Temporary Accommodation Strategy. Officers advised that the PHS was being drafted and would be completed in the Spring. There were challenges in relation to Temporary Accommodation, however, the Councils had identified up to 60 units of Temporary and Emergency Accommodation over the last few months. If leases were signed in the next couple of months, those units would be coming online very quickly. It was noted that the Councils had also acquired 7 properties that had up to 19 bedrooms to provide longer term, temporary accommodation for families. A number of other properties were in the pipeline and Officers were speaking to partners across West Sussex to see how they could work more collectively.

## **Decision,**

The Joint Strategic Committee

- noted the progress made and challenges experienced during the implementation of *Platforms for our Places* over the period June - December 2017;
- requested a further report in July 2018 outlining the progress for the period January - June 2018;

- requested that the report in July 2018 include a review of the commitments identified in *Platforms for our Places* and that in the light of completion of a number of these commitments, appropriate additional commitments are added in consultation with relevant Executive Members against each of the Platforms;
- agreed to refer this report to Joint Overview and Scrutiny Committee for its consideration.

### Call In:

The call-in deadline for decisions will be 5.00pm on 19 January 2018.

### **JSC/083/17-18      Response to the JOSC Youth Engagement Report**

Before the Committee was a report by the Director for Communities, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these Minutes as Item 6.

The report sought to address the issues / recommendations and any financial / legal considerations for each recommendation contained in the Youth Engagement Scrutiny Report in order to assist the Executive in providing a formal response to the Joint Overview and Scrutiny Committee.

Members welcomed the report and acknowledged the importance of engaging with all young people as they were the Councils customers of the future.

### **Decision:**

The Joint Strategic Committee agreed:-

- 2.1 In relation to JOSC Recommendation One** - that the Councils support and encourage the Youth Councils to work with Community Works, with a view to enabling funding for their Support Worker to continue after the current one year funding ends;
- 2.2. In relation to JOSC Recommendation Two** - that the Councils review their web pages and social media interaction with young people;
- 2.3 In relation to JOSC Recommendation Three** - that there should be Young People Member Champions;
- 2.4 In relation to JOSC Recommendation Four** - that the Councils work with the Youth Councils and Young People Member Champions, to identify key policies that are being reviewed that the Youth Councils will be consulted on;
- 2.5 In relation to JOSC Recommendation Five** - that Council Officers work with the Youth Council and others to review their priorities and assess whether these are viable.

**Call In:**

The call-in deadline for this decision will be 5.00pm on 19 January 2018.

*\*\* At 7.18pm Councillors Edward Crouch, Diane Guest, Kevin Jenkins, Heather Mercer and Val Turner left the meeting prior to consideration of Item 7 in accordance with the Joint Committee Agreement.*

**JSC/084/17-18      Adur Infrastructure Contributions - the Way Forward**

Before the Committee was a report by the Director for the Economy, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these Minutes as Item 7.

The report discussed the current system for obtaining infrastructure contributions in the Adur Local Plan area (Adur District, minus the South Downs National Park); the work which had been undertaken so far on the Community Infrastructure Levy (CIL); and options for the future.

It was recommended that no further work was undertaken on CIL, but that the current approach of using solely planning obligations should be maintained until there was greater certainty as to whether the Government would proceed to an alternative to CIL as outlined in the Expert Panel Report accompanying the recent Housing White Paper.

The Committee noted that CIL would not bring any additional financial benefits from certain strategic allocations and therefore accepted that it was futile to change systems at this point.

It was proposed and seconded that the Committee approve Option 2: Not to progress CIL, but to maintain the current s106 regime until an alternative to CIL is introduced by government.

Members requested that Officers deliver a more transparent way of recording s106 monies and publish this information on the Councils website.

**Decision,**

The Joint Strategic Committee agreed the recommendation made by the Adur Planning Committee on 24 July 2017, that Option 2 of that report be taken forward, i.e. not to progress the proposed Community Infrastructure Levy (CIL) for Adur, but to maintain the current s106 regime until an alternative to CIL is introduced by the Government.

**Call In:**

The call-in deadline for this decision will be 5.00pm on 19 January 2018.

The meeting was declared closed by the Chairman at 7.31pm, having commenced at 6.30pm.

**Chairman**